

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 245064

Supplier **SHIFT TECH TRADING INC.**
 Address 1280 Bonifacio St(s), Brgy. West, Ormoc City
 Tel. # 053-561-7320/09053527621
 T.I.N. 010-120-177-000

Mode of Procurement :
irvin.serolf26@gmail.com

P.O. # : 240331
 Date : APR 05 2024
NEGOTIATED - SVP
 P.R. # : 240336

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ORMOC CITY TOURISM OFFICE** Delivery Term **30 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF IT EQUIPMENT & ACCESSORIES FOR THE ORMOC CITY TOURISM OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*	<i>Balance Forwarded >>></i>				
1	2.	set	Computer (set) PROCESSOR: Base Frequency: 3.3GHz; # of CPU Cores: 4; Cache: 12MB Total Threads: 8 MOTHERBOARD: Dual Channel, 2 DIMMs RAM: 8GB HARD DISK: 1TB HDD CASE W/ PSU W/ USB KEYBOARD + MOUSE 650VA UPS MONITOR: 19.5 WLED LICENSE OS AND OFFICE OFFER: INTEL CORE I3-12100 12M CACHE 3.30GHZ UP TO 4.30GHZ PROCESSOR H410 MOTHERBOARD KINGSTON 8GB 3200 MEMORY SEAGATE 1TB HDD CASE WITH PSU 700W ACER K202HQL VERSION: K202HQL BL-(BLACK) 19.5" WIDE LED MONITOR (DB15, HDMI) SECURE 650VA UPS KEYBOARD AND MOUSE MOUSEPAD LICENSE OS AND OFFICE	58,000.00	116,000.00
				SubTotal >>>	116,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted**. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

Delapena Raylene
SHIFT TECH TRADING INC.

(Signature over printed name)

4/8/24

(Date)

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date:

CONTROL # 2024- _____ -240331

Partly

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*			<i>Balance Forwarded >>></i>		116,000.00
2	2.	unit	Laptop PROCESSOR: Max Turbo Frequency: 4.40 GHz, Cores: 10 Threads: 12, Cache: 12MB Graphics: UHD Graphics Display: 15.6" Full-HD Memory: 8GB Storage: 512GB M.2 PCIe NVMe SSD License OS and Office w/ carrying bag OFFER: ACER ASPIRE 3 A315-59-568X 15.6" FHD (PURE SILVER) 15.6" FHD (1920X1080)/INTEL I5-1235U/8GB RAM/512GB SSD/ INTEL UHD GRAPHICS/WINDOWS 11 HOME/MS OFFICE HOME & STUDENT 2021	44,500.00	89,000.00
3	2.	unit	RECORDER Digital Dictation Machine Numerique Record in MP3 Formats Internal 4GB Memory & microSD Expansion Automatic Voice Record Mode Stereo 3.5mm Input; Headphone 3.5mm Output High-Speed USB Connectivity Dimensions: 4.49 x 1.51 x 0.76" / 11.4 x 3.84 x 1.93 cm Weight: 2.61 oz / 74 g	5,500.00	11,000.00
				SubTotal >>>	216,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

De la Penha, Raychel
SHIFT TECH TRADING INC.
(Signature over printed name)

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

(Date) 4/8/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: _____ Date: _____

Secretary to the Sanggunain

CONTROL # 2024- _____ -240331

Raychel

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*				<i>Balance Forwarded >>></i>	
					216,000.00
4	1.	unit	OFFER: SONY ICD-PX370 DIGITAL DICTATION MACHINE DICTAPHONE NUMERIQUE Camera, Action Image Sensor: CMOS Sensor Resolution: Effective: 23 Megapixel Still Image Support: JPEG/Raw 23MP IP Streaming: 1920 x 1080 Display Type: Fixed Touchscreen LCD Image Stabilization: Digital Built-in Mic: Yes Mobile App compatible: Yes Microphone Input: No Headphone jack: No Battery: 1720 mAh; Battery Charge Time: 3 hours Media/Memory Card Slot: Single Slot: microSD/microSDHC/microSDXC NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: GOPRO HERO 10 BLACK	34,000.00	34,000.00
Two Hundred Fifty Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	250,000.00
				As READ >>>	250,000.00

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Conforme:

Delapena, Raychel
SHIFT TECH TRADING INC.
 (Signature over printed name)

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date)

4/8/24

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Banking