

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 245318

Supplier **ORMOC CARLOSTA HOTEL INC.**
 Address Palo-Carigara-Ormoc City Rd Combado, Brgy. Cogon, Ormoc City
 Tel. #
 T.I.N. 743-790-641-000

P.O. # : 240169
 Date : FEB 23 2024
 Mode of Procurement : **NEGOTIATED - SVP**
 P.R. # : 240561

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **20 CALENDAR DAYS**
 Contract Name : **HOTEL ACCOMMODATION WITH MEALS FOR THE CITY MAYOR'S OFFICE**

Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		
1	1.	lot	Hotel Accommodation 5,200 Per Room Good For 20 Rooms Executive Suites For VIP Guest with Breakfast Free Wifi at least 1 or 2 Person Per room	104,000.00	104,000.00
2	150.	pax	Meals (pax) (For Lunch & Dinner) 1 1/2 Cup of Rice Main Menu: with Side Dish = Choice of Pork, Chicken, Beef and Fish Choice of Noodles, Pasta or Vegetables Dessert: Choice Fruits Salads or Sweets Drinks: Choice of Water/ Juice/ Softdrinks Note: Amount may Vary from Actual use of Accommodation and Meals FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)	500.00	75,000.00
				SubTotal >>>	179,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

GLADYS MERCY A. ROMATWAK
 ORMOC CARLOSTA HOTEL INC.

(Signature over printed name)

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date) 4/4/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: _____

Date: _____

Secretary to the Sanggunain

Control # : 2024-_____

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*				<i>Balance Forwarded >>></i>	179,000.00
			FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are stricly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		- -
One Hundred Seventy Nine Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	179,000.00
				As READ >>>	179,000.00

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Certified Correct: _____ Secretary to the Sanggunain