

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form
Rev. 2, Jan. 1, 2024

Supplier: **JI CATERING SERVICES** Reference #: **234656**
 Address: **263 Del Carmen St(s), Brgy. Can-adieng, Ormoc City** P.O. #: **240125**
 Tel. #: _____ Date: **FEB 08 2024**
 T.I.N.: **181-280-615-000** Mode of Procurement: _____ **NEGOTIATED - SVP**
 P.R. #: **240006**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY PLANNING AND DEVELOPMENT OFFICE** Delivery Term **30 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE CITY PLANNING AND DEVELOPMENT OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*				<i>Balance Forwarded >>></i>	
1	500.	pax	Snack - A.M. Ham & Egg Sandwich and Iced Tea	100.00	50,000.00
2	300.	pax	LUNCH (PAX) Beef Caldereta, Chicken Relleno, Fish Fillet w/ Butter Lemon sauce, Special Chopsuey, Baked Lasagna, Chicken Potato Salad Mango Pandan, Mixed Fruits. Rice and Softdrinks	300.00	90,000.00
3	500.	pax	Snack - P.M. Cheeze Bread and Cucumber Lemonade with Free Flowing Coffee FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS: packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)	100.00	50,000.00
One Hundred Ninety Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	190,000.00
				As READ >>>	190,000.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

YCOY, CRISTINA O.
JI CATERING SERVICES

(Signature over printed name)

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date) Feb. 23, 2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: _____

Secretary to the Sanggunain

Date: _____

Control # : 2024-_____