

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 244761

Supplier: **PHILCOPY CORPORATION**
Address: #140-B Real St., District 21, Ormoc City
Tel. #: 255-2956; FAX 561-0321
T.I.N.: 000-169-318-000

Mode of Procurement :
philormoc@philcopy.net

P.O. #: 240155
Date : FEB 20 2024
NEGOTIATED - SVP
P.R. #: 240086

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ORMOC CITY TOURISM OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF PHOTOCOPIER MACHINE FOR THE ORMOC CITY TOURISM OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded >>></i>	
*				100,000.00	100,000.00
1	1.	unit	Photocopier Machine BASIC SPECIFICATIONS: *Digital copier with Network Printing, Color Scanning and Network fax *Control Panel Display: 10.9cm (4.3inch) full colour touch panel display *Engine Speed: up to 40 pages A4 per minute *Resolution: 300dpi, 600dpi, 1200dpi *Maximum Duty Cycle: 50,000 pages per month *Warm-up time: Approx. 20 seconds or less *Time to First Print: Approx. 6.4 seconds or less *Time to First Copy: Approx. 6.4 seconds or less *CPU: 800 MHz *Memory: Standard 512MB, Maximum 1,536 MB *Integrated Accounting: 100 department codes *Paper Handling *Input Capacity: 100-sheet multipurpose tray *Duplex Functionality as Standard: Double-sided printing *Output Capacity: Max. 150 sheet face down with paper full detection *Print Functions Copy Functions Max. Original Size: A4 / Legal		-
				SubTotal >>>	100,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

GIVEN MOUNSTON
GIVEN MOUNSTON
PHILCOPY CORPORATION

(Signature over printed name)

(Date)

04-05-2024

Very truly yours,

LUCY TORRES GOMEZ
LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-

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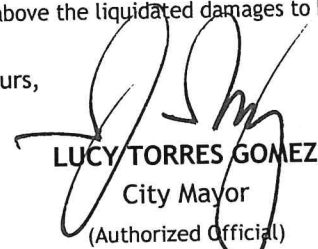
Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*				<i>Balance Forwarded >>></i>	100,000.00
			Continuous Copying: 1-999 *Zoom range: 25-400% in 1% steps *Presets magnification ratios: 7 Reduction / 5 Enlargements *Exposure mode: Manual 9 steps *Scan Functions *Scan speed: 40 ipm(300dpi, A4 b/w, simplex), 23 ipm (300dpi, A4 colour, simplex) *Scan resolution: 300dpi x 300dpi, 200dpi x 200dpi (Default) 200dpi x 100dpi, 600dpi x 600dpi 400dpi x 400dpi 200dpi x 400dpi *Max. scan size: A4, Legal *Fax Function *Modem Speed: Max. 33.6 kbps *Scanning densities: *Normal: 200 x 100dpi, Fine: 200 x 200dpi Superfine: 200 x 400dpi, Ultrafine: 400 x 400dpi *Maximum Original Size: A4, Legal tonner yield 12,000 pages A4 Starter toner: toner yield 3,600 pages A4 *W / Lifetime Free Service *2 Extra Toner (TK - 1175) NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION		-
				SubTotal >>>	100,000.00
				As READ >>>	

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Conforme:


 QUEEN MADRESON
PHILCOPY CORPORATION
 (Signature over printed name)

Very truly yours,


LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date) 04-05-2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-_____

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*			<i>Balance Forwarded >>></i>		100,000.00
			OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: KYOCERA ECOSYS m2640idw WITH TWO EXTRA TONER TK-1175 -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
				TOTAL (Cost as Calculated)>>>	100,000.00
One Hundred Thousand Pesos Only				As READ >>>	100,000.00

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Conforme:

On Wen Moulton
PHILCOPY CORPORATION

(Signature over printed name)

(Date)

04-05-2024

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

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