

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 244959

Supplier: **PHILCOPY CORPORATION**
 Address: #140-B Real St., District 21, Ormoc City
 Tel. # 255-2956; FAX 561-0321
 T.I.N. 000-169-318-000

Mode of Procurement :
 philormoc@philcopy.net

P.O. # : **240181**
 Date : **FEB 20 2024**
NEGOTIATED - SVP
 P.R. # : 240244

Gentlemen :


Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery : **PUBLIC EMPLOYMENT SERVICE OFFICE** Delivery Term **15 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF PHOTOCOPIER MACHINE FOR THE PUBLIC EMPLOYMENT SERVICE OFFICE**

Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*	<i>Balance Forwarded >>></i>				
1	1.	unit	Photocopier Machine PHOTOCOPIER MACHINE SPECIFICATION: MAIN FUNCTION: COPY, PRINT, SCAN, FAX (OPTIONAL) WRITING METHOD: SEMI-CONDUCTOR LASER CPU: ARM CORTEX-A9 (DUAL CORE) 1.2GHZ PRINT SPEED (A4) (MONO): 25PPM SCANNING SPEED (A4): SIMPLEX 50/50 IPM DUPLEX 16/16 IPM MEMORY: STANDARD 1GB (MAX 3GB) PAPER CAPACITY: STANDARD 600 SHEETS [1X500 SHEETS(CASSETTE) +100 SHEETS MAXIMUM 1,600 SHEETS (MAIN UNIT + 2X500 SHEETS PF-471 X1 PAPER WEIGHT: CASSETTE 60-163 G/M2, MPT 45-256 G/M2 DUPLEX PRINTING: PAPER SIZE: A5R-A4R/LEGAL; PAPER WEIGHT: 60 -163 G/M2 OUTPUT CAPACITY: MAX. 250 SHEETS + 50 SHEETS WITH STANDARD JOB SEPARATOR CONTROL PANEL: 4.3-INCH COLOR TOUCH LCD PANEL DOCUMENT PROCESSOR: STANDARD (MAX. 50 SHEETS TYPE) COPY SIZE: MAX.A3(LEDGER)-MIN. A6R RESOLUTION: 600X600 DPI FIRST COPY TIME (MONO): 5.8 SECONDS	150,000.00	150,000.00
				SubTotal >>>	150,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme: 
ARWEN M. BUEFON
PHILCOPY CORPORATION
 (Signature over printed name)

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date) 3/20/2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: _____ Date: _____
 Certified Correct: _____ Secretary to the Sanggunain

Control # : 2024-_____

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Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		150,000.00
			MULTIPLE COPY: 1-999 PRINT FUNCTIONS: RESOLUTION: 600 X 600 DPI; 1,200 DPI FIRST PRINT OUT TIME: 5.8 SECONDS SCAN FUNCTIONS (STANDARD): COLOR SELECTION: AUTO COLOR RESOLUTION: 600DPI, 400DPI, 300DPI, 200DPI, 200X400DPI, 200X100 DPI TRANSMISSION SPEED: 33.6 KPBS MEMORY: 12MB WITH LIFETIME FREE SERVICE WITH STEEL COPIER TABLE NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: KYOCERA ECOSYS m4125idn w/ STEEL COPIER TABLE -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
One Hundred Fifty Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	150,000.00
				As READ >>>	150,000.00

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Conforme:


 OWEN MONEJON
PHILCOPY CORPORATION

(Signature over printed name)

(Date) 3/26/2024

Very truly yours,


LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

 Secretary to the Sanggunain

Control # : 2024-_____

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