

PURCHASE ORDER

ORMOC CITY



ORM F9-PO

Rev. 1, Effective February, 2023

Reference # : 234657

Supplier : **E GARAGE GENERAL MERCHANDISE**
 Address : 12J Navarro St Ormoc City
 Tel. # : 053 561 0038
 T.I.N. : 166 552 629 000

P.O. # : **240091**
 Date : **JAN 29 2024**
 Mode of Procurement : **NEGOTIATED - SVP**
 P.R. # : **240007**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ORMOC CITY TOURISM OFFICE** Delivery Term **30 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF SOUVENIRS FOR THE ORMOC CITY TOURISM OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost	
*	<i>Balance Forwarded >>></i>					
1	1,000.	pc	Souvenir, Lei w/ LGU Logo - ORMOC CITYs NATIVE LEIS ARE HANDMADE ARTS - TRADITIONAL MATERIALS: NATIVE MATS AND WOODEN BEADS WITH MODERN TOUCHES LIKE LACE, MADE FROM A BLEND OF WOOD AND METALLIC MARBLE BEADS. - WITH ADDED BUTTERFLY, KALACHUCHI & PINEAPPLE BEADS. PLEASE SEE ATTACHED DESIGN/PICTURE.	450.00	450,000.00	
2	1,000.	pc	Souvenir, Tote Bag H - 14.5 inches W - 13 inches Material: Katcha w/ inner lining, print both sides of the bag and individual packaging. Inclusive of approved design of the City Mayor. PLEASE SEE ATTACHED PICTURE/DESIGN. -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	400.00	400,000.00	
Eight Hundred Fifty Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	850,000.00	
				As READ >>>	850,000.00	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

Conforme:

E GARAGE GENERAL MERCHANDISE
 (Signature over printed name) 02/13/2024

(Date)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: _____

Date: _____

Secretary to the Sanggunain

ADMIN-BAC-OOR-58



[Handwritten Signature]