

# PURCHASE ORDER

ORMOC CITY



**ORM F9-PO**

Rev. 1, Effective February, 2023

Reference # : 234534 ✓

Supplier **MHAEYTANAEL PHOTO AND VIDEO SERVICES**  
 Address Purok 3, Brgy. Doña Feliza Z. Mejia, Ormoc City  
 Tel. #  
 T.I.N. 943-242-680-000

P.O. # : 240042 ✓  
 Date : JAN 15 2024  
 Mode of Procurement : **NEGOTIATED - SVP** ✓  
 P.R. # : 232952 ✓

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** ✓ Delivery Term **15 CALENDAR DAYS**  
 Contract Name : **VIDEO LIVE SET-UP WITH EQUIPMENT SERVICES FOR THE CITY MAYOR'S OFFICE** ✓

Date of Delivery : \_\_\_/\_\_\_/\_\_\_ Payment Term

| Item No.                                                                 | Qty | Unit of Issue | Item Description                                                                                                                                                                                                                                                                                                 | Estimated Unit Cost                           | Estimated Cost        |
|--------------------------------------------------------------------------|-----|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------|
|                                                                          |     |               |                                                                                                                                                                                                                                                                                                                  | <i>Balance Forwarded &gt;&gt;&gt;</i>         |                       |
| 1                                                                        | 1.  | lot           | Services, Video Live Feed Set-up w/ Equipment<br>10 Units<br>NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY<br>-x-x-x-x-NOTHING FOLLOWS-x-x-x-x- | 329,888.00                                    | 329,888.00            |
| Three Hundred Twenty Nine Thousand Eight Hundred Eighty Eight Pesos Only |     |               |                                                                                                                                                                                                                                                                                                                  | <b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b> | <b>&lt;329,888.00</b> |
|                                                                          |     |               |                                                                                                                                                                                                                                                                                                                  | <b>As READ &gt;&gt;&gt;</b>                   | <b>329,888.00</b>     |

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted**. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**MHAEYTANAEL PHOTO AND VIDEO SERVICES**

(Signature over printed name)

(Date) 2-1-24

Very truly yours,

**LUCY TORRES GOMEZ**

City Mayor

(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date:

ADMIN-BAC-OOR-58

