

PURCHASE ORDER

ORMOC CITY



ORM F9-PO
Rev. 1, Effective February, 2023

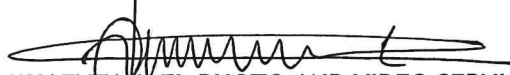
Reference # : 234546 ✓
P.O. # : 240041 ✓
Date : JAN 15 2024
Mode of Procurement : **NEGOTIATED - SVP**
P.R. # : 232963 ✓

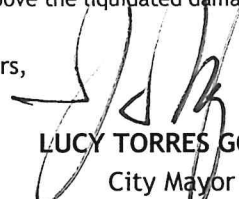
Supplier **MHAEYTANAEL PHOTO AND VIDEO SERVICES**
Address Purok 3, Brgy. Doña Feliza Z. Mejia, Ormoc City
Tel. #
T.I.N. 943-242-680-000

Gentlemen :
Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **PHOTO DOCUMENTATION SERVICES FOR THE CITY MAYOR'S OFFICE**
Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
			<i>Balance Forwarded >>></i>		
1	1.	lot	Services, Photo Documentation 10 Units High quality photos with photo booth installation and lights set-up With high quality photo papers (5R size) with graphics design and good quality printer with inks For scheduled wedding events of the City Mayors Office -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-x-	109,888.00	109,888.00
				TOTAL (Cost as Calculated)>>>	109,888.00
One Hundred Nine Thousand Eight Hundred Eighty Eight Pesos Only				As READ >>>	109,888.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

MHAEYTANAEL PHOTO AND VIDEO SERVICES
(Signature over printed name)

Very truly yours,

LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

(Date) 2-1-24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

ADMIN-BAC-OOR-58

