

PURCHASE ORDER

ORMOC CITY



ORM F9-PO
Rev. 1, Effective February, 2023

Reference # : 234299

Supplier **RTP FOOD AND CATERING SERVICE**
Address National Highway, Doña Feliza Z. Mejia, Ormoc City, Leyte
Tel. #
T.I.N. 101-732-774-000

P.O. # : 231464
Date : DEC 15 2023
Mode of Procurement : **NEGOTIATED - SVP**
P.R. # : 232844

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF MEALS FOR THE CITY MAYOR'S OFFICE**

Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded >>></i>	
*				350.00	210,000.00
1	600.	pax	Meals (pax) Choice of: 1 1/2 Cup of Rice Main Menu: with Side Dish Choice of Pork, Chicken, Beef and Fish Choice of Noodles, Pasta or Vegetables Dessert: Choice of Fruits, Salads or Sweets Drinks: Choice of Water/Juice/Softdrinks FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS: packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
Two Hundred Ten Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	210,000.00
				As READ >>>	210,000.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

for: **KEY C. ORANAMENTO**
RTP FOOD AND CATERING SERVICE
(Signature over printed name)

Very truly yours,

LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

(Date) DEC 29, 2023

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

ADMIN-BAC-OOR-58

