

# PURCHASE ORDER

ORMOC CITY



**ORM F9-PO**

Rev. 1, Effective February, 2023

EMUCA

Reference # : 234054

Supplier **PARAMOUNT TRADING** P.O. # : **231449**  
 Address Lot 13 block 3 NHA, Baras, Palo, Leyte Date : **DEC 07 2023**  
 Tel. # 09163822654 Mode of Procurement : **SHOPPING (b)**  
 T.I.N. 948-161-958-000 [madelgabane@yahoo.com](mailto:madelgabane@yahoo.com) P.R. # : 232657

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY SOCIAL WELFARE DEPARTMENT** Delivery Term **20 CALENDAR DAYS**  
 Contract Name : **PROCUREMENT OF JANITORIAL SUPPLIES FOR THE CITY SOCIAL WELFARE DEPARTMENT**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					
1	3.	box	Alcohol, 500ml. (24/box)	2,800.00	8,400.00
2	2.	sack	Soap, Detergent powder 57grms/pack 288spk/sack	3,200.00	6,400.00
3	200.	pack	Conditioner, Fabric 28ml	25.00	5,000.00
4	20.	can	Mosquito Killer, Spray 500ml.	400.00	8,000.00
5	40.	bot.	Cleaner, Glass 500 ml.	200.00	8,000.00
6	40.	bot.	Dishwashing, Liquid 500ml	180.00	7,200.00
7	20.	pc	Mop Head with handle	350.00	7,000.00
8	30.	can	Air Freshener, 280ml., Aerosol Type, Spray Mist, Assorted Scents	320.00	9,600.00
			Delivery of items @ CSWD Main Office		-
9	50.	pack	Trash Bag, XL (Black), 10s/pack (biodegradable)	120.00	6,000.00
10	30.	pc	Broom, Soft	160.00	4,800.00
11	20.	pc	Broom, Stick	80.00	1,600.00
12	2.	box	Soap, Laundry bar (380g) (36 bars/box)	1,500.00	3,000.00
13	20.	can	Air Freshener, 70g (can)	180.00	3,600.00
14	30.	pc	Dust Pan, Plastic, big	150.00	4,500.00
			Item # 1-14 Delivery of supplies @ CSWD Main Office		-
15	300.	pc.	Soap, Bath (60g)	30.00	9,000.00
16	5.	sack	Soap, Detergent powder 57grms/pack 288spk/sack	3,200.00	16,000.00
17	100.	bar	Soap, Laundry (380g)	42.00	4,200.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>112,300.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

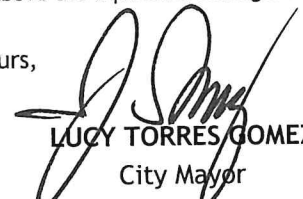
Conforme:

  
**PARAMOUNT TRADING**  
 (Signature over printed name)

(Date)

12/27/23

Very truly yours,

  
**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

ADMIN-BAC-OOR-58



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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded &gt;&gt;&gt;</i>	112,300.00
18	100.	doz.	Toothpaste 17ml	180.00	18,000.00
19	100.	doz	Shampoo, 15ml (doz)	120.00	12,000.00
20	50.	bot.	Dishwashing, Liquid 500ml	180.00	9,000.00
21	30.	can	Mosquito Killer, Spray 500ml.	400.00	12,000.00
Item # 15-21 Delivery of supplies @ SDCCY Annex Building, Cogon Ormoc City					-
22	100.	pc.	Soap, Bath (60g)	30.00	3,000.00
23	3.	sack	Soap, Detergent powder 57grms/pack 288spk/sack	3,200.00	9,600.00
24	100.	bar	Soap, Laundry (380g)	42.00	4,200.00
25	200.	pack	Conditioner, Fabric 28ml	25.00	5,000.00
26	100.	pack	Napkin, Sanitary (8pcs/pack)	150.00	15,000.00
27	10.	pc	Broom, Stick	80.00	800.00
28	8.	pc	Broom, Soft	160.00	1,280.00
29	20.	doz.	Toothpaste 17ml	180.00	3,600.00
30	10.	gal	Chlorine Solution (gal)	250.00	2,500.00
31	10.	bot.	Cleaner, Glass 500 ml.	200.00	2,000.00
32	35.	bot.	Dishwashing, Liquid 500ml	180.00	6,300.00
Item # 22-32 Delivery of supplies @ Lingap center San Pablo Ormoc City					-
-x-x-x-x-NOTHING FOLLOWS-x-x-x-x-x-					-
Two Hundred Sixteen Thousand Five Hundred Eighty Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>216,580.00</b>
				<b>As READ &gt;&gt;&gt;</b>	<b>216,580.00</b>

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(Signature over printed name)

**LUCY TORRES GOMEZ**

City Mayor

(Authorized Official)

(Date)

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*Handwritten mark*