

PURCHASE ORDER

ORMOC CITY



ORM F9-PO

Rev. 1, Effective February, 2023

Reference # : 233437

Supplier **ORMOC PRINTSHOPPE**
 Address Aviles Street, District 3, Ormoc City
 Tel. # (053) 561-9642/(053) 560-5037/0920-9272819 Mode of Procurement :
 T.I.N. 197-783-797-000 info@ormocprintshoppe.com

P.O. # : 231244
 Date : OCT 19 2023
 NEGOTIATED - SVP
 P.R. # : 232295

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ENVIRONMENT AND NATURAL RESOURCES C** Delivery Term **30 CALENDAR DAYS**
 Contract Name : **PRINTING AND BINDING FOR THE ENVIRONMENT AND NATURAL RESOURCES OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded >>></i>					
1	1.	lot	Printing and Binding (lot) Description of Materials to be used: - GLOOSY PAPER - MATTE COVER (BOARD PAPER MATERIAL) - LASER PRINTING - SOFT BOUND FINISH No. of copies to be printed: - BPOA: 30 copies - CPOA: 20 copies - MLLK: 14 copies - SWWABI: 15 copies - MEPH: 15 copies - NAFIAS: 15 copies *SEE ATTACHED PICTURE FOR SAMPLE. -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	188,000.00	188,000.00
One Hundred Eighty Eight Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	188,000.00
				As READ >>>	188,000.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

ORMOC PRINTSHOPPE

(Signature over printed name)

(Date) Jan. 03 2024

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

ADMIN-BAC-OOR-58

